

Colborne Art Gallery – Heritage Cramahe Committee Proposal to Collaborate Memorandum of Understanding

This proposal intends to benefit both the Colborne Art Gallery (CAG), a private sector organization, and the Heritage Cramahe Committee (HCC), a Committee of Cramahe Township Council.

Terms of the Proposal:

Years ago, the original purpose of The Heritage Room at the Land Registry Office, 51 King Street East, Colborne, was for the display of artifacts and heritage displays. Under this agreement, the space will again be made available to HCC for historical displays and/or exhibitions, (minus a small portion of that room used as storage space [for CAG use*](#)), beginning in November 2016.

Heritage Cramahe will prepare and present exhibitions of archival and historical material (multi-media) concomitant with installations by CAG. There will be three HCC exhibitions per annum. During a period in the summer when the CAG requires all the space for a juried show, HCC will remove its installation.

As a collaborator with Colborne Art Gallery, HCC will:

- 1) Offer a small annual honorarium.
- 2) Share the “sitting” and maintenance tasks carried out by CAG members. “Sitting” will be based on pro rata approach. This proration is based on HCC’s share of the space and display time.

“Sitting” the Gallery involves the following: opening and closing the building, turning on lights/furnace/air conditioning as appropriate, answering the telephone, responding to visitor questions, making sales as necessary, including operating the credit card machine.
- 3) Keep the Heritage Room tidy and dusted at all times during their exhibitions and clean the whole gallery (bathroom etc.), in rotation with Gallery members.

Insurance matters are covered by ~~current practices~~ [general liability insurance paid for by CAG.*](#)

[Acceptance of this Memorandum of Understanding as amended in blue\(*\) was moved, seconded and passed by the members of the Colborne Society of Artists \(CAG\) at their general meeting on Saturday, June 25, 2016.](#)

[Amended MOU accepted and passed by HCC at their monthly meeting on June 29, 2016.
WE HAVE AN AGREEMENT.](#)